

Willamette Rowing Club  
Board of Director's meeting  
June 1, 2015 18:30

Draft minutes:

Present: Steve Wu, Brad Smith, Scott Smith, Tiff Wood, Jana Schweitzer, Sam Gray, Luis Ruedas, Michele Gamburd, Sara Wright, Phoebe Shen (women's captain), Bill Byrd (men's captain), Jann Byrd (coxswain liaison), Steve Loaiza (head coach), John Rudoff (member)

Note, **to do's and updates since the meeting in RED.**

**Questions in Blue.**

- **Review and approval of last minutes:**

March minutes were reviewed. Discussion about recusal being standard practice among boards when there is a conflict of interest, and will be followed by WRC. Agreement that this will be added to the tasks of the Governance committee for inclusion in the By-laws. Michele motioned, Sara second, and unanimous board approval of the March minutes.

May minutes were reviewed. Recommendation for final sentence of the second paragraph to be omitted. Brad motioned, Luis second, and unanimous board approval of the May minutes subject to this modification. **Jana will post the revised final minutes on TeamSnap.**

- **Safety Committee:**

Safe practices draft has been completed with some edits, and **will be forwarded to USRA by Phoebe for review. Once they are approved, they will be disseminated to the entire club.**

Additionally, launch drivers need to have their Oregon Boater Safety Card, which can be obtained upon completion of a 3 hour online course. **This needs to be added to the House Rules- Michele, can you please include. Question-who will ensure that current launch drivers have this certification?**

Health-suggestion to get 5 gal bucket for dipping handles after each practice w bleach or Lysol solution-**Luis will research what solution would be best for handle disinfecting.**

- **Fundraising Committee:**

Maria and Phoebe have met and are seeking ideas.

- **Membership Committee:** 2 new members Maia and Andrew need buddies. Buddy function includes introduction to the team, showing equipment, send house rules, and be liaison for questions. Sara W will buddy with Maia. Scott will buddy w Andrew.

- **Equipment Committee:**

Both launches are receiving regular/staggered service. One required a new throttle handle. At some point, replacement of the launch engine will be necessary, but not soon. Next priority for boat purchase will be a smaller hull 8+ to replace the Mimosa, but nothing is available right now. Consideration in the future to seeking a mid-light weight 2x.

Since we have 2 launches going out, **equipment committee will purchase another full set of life jackets and a paddle for that launch.**

- **Entertainment committee:**

Spring potluck brunch was a success, approx. 24 people attended. Next potluck will be Saturday dinner at Vancouver Lake during Regionals, future emails forthcoming.

- **Treasurer Report:**

Budget was reviewed. Club is on track with the budget, with anticipated \$10,000 in reserve year end.

Of the 150 coaching sessions budgeted for the year, we have approximately 100 remaining to use, so can accommodate a second coach.

Scott will talk w Frank about his responsibility to notify us when he or his staff use a launch, and to fill it up w gas. Note: this has been done.

- **Captain's Reports:**

Bill wants to start organizing lineups for Cascadia. Phoebe will send out a TeamSnap email requesting people sign-up-this has been done.

Bill is still working on entries for NW Master's Regionals. He will send out lineups to people doing weekday lineups, in the attempt to put race lineups out in practice.

Phoebe has organized an upcoming women's meeting to discuss boat allocation, HOCR, and other agenda items as suggested by women members. She identified confusion among the women of the recent 4x/- acquisition, as there had been a perception that this would be a "women's boat". This boat is the same (smallest Pocock) hull size as the Smith, and has recently been adjusted to better fit the smaller women. Steve W will send out an email clarifying about the miscommunication and intent with the boat-this has been done. **Also Richard will train people on how to make the adjustments to fit the smaller rowers.**

- **House Rules:**

Various revisions and amendments have been suggested by the committee, and were reviewed. Michele motioned, Scott second, and unanimous approval of the amended House Rules. Brief discussion regarding enforcement of the provisions- **violations and consequences to be addressed in the By-laws as drafted by the Governance Committee.**

- **Assistant Coach Job description:**

Mt Baker RC has an excellent job description, which Simon is obtaining. **Once received, then Board members can self-nominate to be on the Assistant Coach committee.**

- **Survey results:**

Discussion of the process, and shortcomings therein. Also in hindsight, the wording of the questions was not optimal. The original list of surveys sent was edited (without looking at the results) to reflect only active members in good standing who will be rowing throughout the season, and hence most affected by the decision.

Coaching frequency: The option of coaching on weekends and one weekday was most popular. The frequency of coaching is budget based, as the club can afford a finite # of sessions (approx. 100 remaining for the year). Jana moved, Steve second, and passed with one negatory vote, to have 2 coaches on the weekend and one coach on one weekday.

Personnel for assistant coach: Tiff recused himself during this discussion. Survey results were bimodal- 50 % preference for Susan Wood/ 50 % preference for alternative to Susan. The Board approached this as one data point along with other information, this was discussed in depth. There was a majority vote to use experienced rower members to coach on the weekends during the summer season. Steve to send out an email to the members advising of the outcome-this has been done. **The Board also discussed the importance of maintaining confidentiality of the discussion amongst those in attendance.**

- **Lease agreement with Frank/ORU:**

WRC has learned that Frank Z has hired an attorney for various issues including leases w his lessees. Our sublease will be fashioned upon his lease with Oaks Park. **Any updates received prior to the next Board meeting will be sent to the Board members via email. Further discussion about the lease will occur at the next Board meeting.**

- **New business:**

Scott advised that he will be ending his 6 year tenure as Treasurer at year end. He has one interested candidate with bookkeeping experience, and will send out an email requesting for further interested people to let him know, this has been done.

Meeting adjourned 22:00.