

**Willamette Rowing Club
Board of Directors meeting
August 17, 2014, 0900 am**

FINAL MINUTES

Present: Board members Brad Smith, Jann Byrd, Scott Smith, Jana Schweitzer, Monique Dupre, Cynthia Lund, Sam Gray; also Bill Byrd (men's captain).

Absent: Steve Wu, John Streuer, Phoebe Shen (women's captain).

Note, **to do's and updates since the meeting in RED. Questions in BLUE.**

- Prior business:** Although we did not review these, here are 3 items voted on previously by the Board that are being entered into these minutes for documentation:
- Check book reconciliation-** 7 board members approved, one abstained, one didn't vote May 2014-Brad Smith will perform this duty for the balance of 2014.
- Sale of Empachers-**Unanimous Board vote 6/5/2014 in favor of proposal to sell both Empachers to the University of Texas for \$9400.
- Boat purchase-**Unanimous Board vote 6/15/14 in favor of purchase of 2007 Pocock 4+.
- Current business:**
- Discussion of possible Special Meeting:** extensive discussion regarding the assistant coach situation and Tiff's request for a special meeting of all club members to vote on Susan's possible reinstatement. An email was sent to Tiff by the board prior to the meeting advising that the board had not heard sufficient interest from the general membership to request a special meeting. Additionally there is insufficient time to provide reasonable notification in advance of a meeting request, within the time frame suggested by Tiff. There has been no further response from Tiff, so the board elected to not proceed further with this idea due to not hearing anything further.
- Captains' Reports:** Bill will put out an email advising of dates and soliciting interest for upcoming fall head races, with the goal to be able to practice defined lineups prior to the races. ** note- this was done on 8/18.
- Coaching:** Weekday coaching as well as two coaches on weekend days will occur through mid September. **Bill and Phoebe will meet with the coaches to give feedback that the members would like more active coaching during workouts. Brad will send out an email to the membership advising that we will revert to one coach as of mid September.** Also discussed possibly keeping Plamen on standby for busy weekends through October-Brad will ask him of his interest. **Question-if Plamen is interested, Brad will you be including that information in your email to the members?**
- Fall coaching survey-** **Brad will discuss with Maggie developing a briefer survey than last year's, to send out to the members later in the fall.**
- Lineups-** club will adopt a format of rotating lineup coordination through interested club members. This to occur one weekend day, with head coach Loaiza arranging the lineups on the other weekend day. **Brad will email Steve W who is chair of training/competition committee to spearhead this process and solicit interest.**
- Treasurer's Report:** Please refer to budget (sent out electronically last week). Summary, the club is in good shape financially, and is operating quite close to projected budget. The club membership has not grown quite as much as anticipated. Some members are in arrears with their dues-Scott is in contact with each one and making arrangements. Recommended reserves at year end are \$13,000, which would enable the club to spend additional \$6,500 on equipment this year without any request for donations. For 2015, anticipate \$5,000 available to spend on new equipment as needed. If the club purchases a second launch, annual maintenance and moorage fees are anticipated at \$2,000/vs cost of renting an ORU launch at \$500 annual (however less reliable).
- Review of procedure with past dues and fees:** a policy of no race/no practice if not current on dues and fees has always been in the by-laws although rarely been invoked. **This policy will be included in the House Rules distributed by the membership welcoming committee in the future.**
- Review of Masters Regionals Regatta:** recommendation for more race specific prep including race pieces and practice within race lineups. Also discussion that coaching at the

regatta was not viewed as needed nor helpful. Brad will talk w Steve about being at local regattas voluntarily to be supportive, but not in a paid capacity.

•**Committee Reports:**

•**Entertainment committee-** Jana, Monique, Abby, Jeff-has organized two potlucks thus far that were well received. Upcoming end of summer potluck is planned, and the committee will then organize the annual dinner.

•**Membership committee-** Scott, Cynthia, Nancy, Sara G, Sara W. Committee has developed guidelines that will be put on the website. A buddy system started in July whereby new members have a buddy/mentor to help orient them to the club. House Rules have been defined, these will be given to new members. Question- will these also be distributed electronically to current members?

System for prospective members- Scott receives email and invites person to guest row(s). Coach and team captains will then vet the person, and ask for rowers' input if needed. Once accepted as member, Cynthia will be notified and assign them a buddy. An application, waiver and check will be received.

Student membership category- Cynthia proposed and Jana seconded that the student membership category be expanded to cover full time students (12 credit hours) with no age limit for up to 3 years. Their membership dues will be half the regular membership. Unanimous board approval except for one abstention.

•**Governance committee-** Brad, Tiff, Scott- By-laws have been updated (see attached). These will be distributed to the membership well in advance of the annual meeting for review, and the vote on the By-laws to occur at the January annual meeting. No proxy votes will be allowed. Phone and e mail votes will be allowed.

House rules- have been developed (see attached). Brad moved and Jana seconded to accept the house rules. Some edits were suggested- these will be sent out electronically for an email vote by 8/22. Note-this has been sent out. Once finalized, Sarah Gray will post the House Rules on the website. Votes thus far 5 yes/0 no. Please provide your vote to Scott if you have not done so.

•**Equipment committee-** Sam, who are the other members?- trailer repair issues are being addressed. Plan also to go over each boat and make equipment recommendations, as well as label all riggers. Jana to bring in label maker for Sam's use.

Wakeless launch for sale by Lewis & Clark- L&C coach will sell it for \$6,000 if they can use it for the fall season when we are not using it. Jana moved and Jann seconded to buy this launch with unanimous board approval.

Snow Goose 2-/2x- agreement that this boat will be rigged lower to be able to fit more people. Brad moved, Cynthia seconded for the club to purchase the boat for \$650 and pay the rack fees. Unanimous board approval except for one abstention.

Newly purchased Pocock: Brad motioned, Jana seconded for the boat to be named Stu Brown, unanimous approval. .

•Meeting adjourned at 11:45. Jana will send out email in October to establish November meeting date.