

**Willamette Rowing Club  
Board Meeting  
March 17, 2013**

**FINAL MINUTES**

Present: Simon Cooper, Jann Byrd, Scott Smith, Brad Smith

Minutes taken by: Jana Schweitzer

To Do's or questions in Red below. Done's in blue.

**1. At-large board positions:**

Proposed: Tiff Wod, Sam Gray, Phoebe Shen, Cynthia Lund

Vote: A vote was held on the above proposed slate, and all were confirmed unanimously.

Jann will ask the proposed candidates if they accept our nomination, and will notify the Board.

**2. Treasurer's Report:** (Treasurer has the actual budget)

Reviewed current structure. Scott has check writing abilities, and agreement that Ex-president will balance the check book monthly and will send out a monthly email to Board members confirming that checkbook balance.

Also voted with unanimous approval (Jana moved/Simon 2nd) to add the current President on as a signer. Scott and Jann will coordinate meeting at the bank to add Jann to the signature card.

**3. By-laws:**

Nominated a by-law committee to include Jann, Brad, Tiff and Phoebe. Jann will inform Tiff and Phoebe of this committee after hopefully receiving their acceptance of being at-large Board members.

Committee will review current by-laws and make edits and additions as needed. It is our intent to make sure the By Laws reflect our current practices. One recommendation to add in to the by-laws the ex-president's monthly balancing of the checkbook and notification of same to the Board.

**4. Website:**

Since Anita is no longer webmaster, discussion of need for website to be upgraded and then maintained.

Nominated website committee to include Jana, Jenny, Sam and Cynthia. Jann will inform Sam and Cynthia of this committee after hopefully receiving their acceptance of being at-large Board members.

Once the committee slate has been confirmed, Jana will contact Jenny, so that we can obtain a proposal from her website designer for an upgrade of the WRC website. This proposal will then be presented to the Board for consideration. Further website improvement to occur pending that outcome.

**5. Consideration of 501-C-3 status:**

Some discussion given to what would be involved to become a 501-C-3. Board reviewed the process to apply, the activities involved in order to comply, and the expense in hiring an outside accountant to prepare the annual tax return. While non profit status might encourage increased donations, the Board considered that the processes involved currently outweigh that benefit. Board voted with unanimity (Scott moved, Jana 2nd) to not pursue becoming a tax exempt entity at this time.

#### 4. Equipment:

\$850 of our annual \$5480 rack fee is applied to the purchase of a new erg. Additionally an anonymous member who loves to erg and torture others, bought 2 additional new ergs for the boathouse.

2 people have used the new adjustable foot stretchers, and found them very useful. **Scott will ask Richard to order the other 7 pairs as previously agreed upon by the 2012 Board. Done.**

**Scott will also ask Richard about putting the already purchased Vortex tips on the sweep blades. Done.**

#### 5. Coaching at regattas:

Board had previously discussed and agreed to pay a coach \$100 for attending out of town regatta. Lack of clarity re whether this is per day or for the entire regatta. Note, I reviewed the May 2012 minutes, and we did not name a specific amount nor time period. Instead, we agreed to decide on a case by case basis.

Board agreed to offer Maxx \$100 for coaching at Covered Bridge regatta in April.

#### 6. Weekday rowing:

will start likely mid April when it is light enough to row 5:30-7:15 am. **Scott will send out a poll to all active rowers late March to assess which weekday can be attended by the most rowers, choices of TWTh.**

Meeting was adjourned.