

**Willamette Rowing Club  
Board Meeting  
June 1, 2013**

**FINAL MINUTES**

Present: Simon Cooper, Jann Byrd, Scott Smith, Brad Smith, Sam Gray, Jenny Withycombe; John Rudoff present to discuss AED  
Minutes taken by: Jana Schweitzer

To Do's or questions in Red below. Done's in blue.

**1. AED:**

John R presented that AED can increase likelihood of improved outcome from cardiac arrest, although percentage of success would still be quite small. Given that there have been two cardiac events affecting club members within past year, Scott moved and Sam seconded for the club to purchase a water resistant AED; passed unanimously. Board discussion that message to club members is to donate if they can (no pressure), make donation to WRC. To date, the funds to cover the cost have almost all been pledged.

John R will review AED options as well as options for training club members in CPR/AED use, and will review with Jann.

Discussion also to having a laminate sheet outlining safety steps to take in the event of an emergency. **Did we decide who would draft this?**

**Sam will look into the cost of running a telephone landline to the boathouse building and will report back to the Board.**

**Jann will look into getting a large metallic sign for outside the building with the WRC address, to facilitate calls to 911.**

Board discussion to require at least one member per boat to bring a cell phone on WRC coached rows, or private rows using WRC equipment. **Jann will send out an email to all club members clarifying this. We also discussed encouraging members with medical conditions to wear a medical ID bracelet- Jann, do you want to include that request in the same email?**

**Jann also to ask Coach Steve if he has taken the Oregon Boater's Safety Course.**

## 2. **Treasurer's Report:** (Treasurer has the actual budget)

Jann has been added to the signature card (identified as a “to do” at previous meeting).

Reviewed finances: Club is staying even. We have added some members, although some are for summer only. Boat repair fund has not been tapped. The recent damage to a private 2x was covered by insurance and by the individuals who were rowing the boat, as the accident happened during a non-WRC row.

Scott moved, Jann second, for club to write off Stu's unpaid dues and regatta fees; passed unanimously.

Jana moved, Jann second, for club to pay rack fee and insurance for Joe's 2x henceforth; passed unanimously. [Scott has conveyed this to Joe.](#)

[Phoebe has contacted the PVRA Regatta Director about our offer of hosting visiting rowers for upcoming Master's Regionals. He is including this information in the entry packet.](#)

## 3. **Website:**

Jenny provided an update. Current website set up through New World Rowing and is an older system. There have been recent updates on other New World Rowing sites, so Jenny will find out from Susan who has the access and knowledge, to determine if we can update the current WRC site.

Alternatively, we could purchase a new domain for approximately \$10/month.

Willametterowing.com (and perhaps Willametterrowingclub.com) is open. Jenny could compose a 5 page website using WordPress software. The cost to hire this out to a professional is prohibitive. Discussion that if we do develop a new site, then the current site could be closed down except for a link directing people to the new site. **Jenny will take the lead on this, and report back options to the Board.**

Meeting was adjourned.